



**WATER AND  
POWER**

# BUSINESS REBATE PROGRAM

burbankwaterandpower.com | BWP: (818) 238-3792 | sustainability@burbankca.gov

## SECTION A - TO BE COMPLETED BY REBATE RECIPIENT

Application is hereby made to Burbank Water and Power (BWP) for a one-time incentive payment for the installation of high efficiency equipment by the customer listed below. I understand that BWP will be the sole judge of eligibility and the amount of equipment incentives. The product choice, installation and services of any equipment is the sole responsibility of the customer and/or their agent and/or contractor.

**In order for BWP to approve Business rebates, the following must be included in the application packet:**

1. Description and pictures of equipment removed and description of replacement equipment installed.
2. The estimated annual energy savings and calculations resulting from the retrofit listed as annual kW and kWh savings.
3. Letter of Authorization (if applicable) releasing payment to a third party.
4. Total project costs (parts and labor) with invoices.
5. Completed W-9 form for the entity receiving the rebate.
6. New equipment specifications from the manufacturer.
7. Copies of all required City of Burbank permits.

### 1 BWP ACCOUNT AND REBATE RECIPIENT INFORMATION

Please contact BWP at (818) 238-3792 or sustainability@burbankca.gov with any questions.

BWP ACCOUNT NUMBER: \_\_\_\_\_ RECIPIENT FEDERAL TAX ID: \_\_\_\_\_

RECIPIENT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_ PROJECT COMPLETION DATE: \_\_\_\_\_

### 2 BUSINESS LOCATION

(If Different From Above)

BUSINESS NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

### 3 PARTICIPANT AGREEMENT PLEASE READ CAREFULLY

I hereby certify that I am the Customer of Record or that I am authorized to enter into this agreement by the Customer of Record. I also certify that the indicated energy savings measures are in compliance with applicable laws and codes and were purchased and installed after the application date for use in the business facility listed above and not for resale. I have attached a copy of the itemized proof of purchase (sales slip or invoice). I have read and agree to comply with the terms and conditions contained on this form. I agree to verification of installation by a BWP representative. Falsifying any of the above information may lead to my disqualification from this incentive program as well as future incentive programs. I understand that details of this program are subject to change without prior notice. By my signature, I certify that all electricity consumed in the business facility listed above is supplied by BWP.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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## SECTION B - TO BE COMPLETED BY CONTRACTOR (OR INSTALLER)

### 1 PROJECT TYPE

LIGHTING  HVAC (*SEER 14 or higher*)  OTHER:

#### EQUIPMENT INSTALLED

Previous Equipment <i>(Manufacturer, Model # &amp; Quantity)</i>	New Equipment <i>(Manufacturer, Model # &amp; Quantity)</i>	Demand (kW) Savings	Annual (kWh) Energy Savings

### 2 CONTRACTOR INFORMATION

I, the Contractor, certify that all hardware installed is in compliance with the applicable laws, codes, and requirements of all regulatory and government authorities.

CONTRACTOR'S SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

INSTALLATION DATE: \_\_\_\_\_ INVOICE AMOUNT: \_\_\_\_\_ LICENSE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## SECTION C - TO BE COMPLETED BY BWP STAFF

**Application Received By:** \_\_\_\_\_ **Date Received:** \_\_\_\_\_

**Inspected By:** \_\_\_\_\_ **Date Inspected:** \_\_\_\_\_

**Rebate Amount: \$** \_\_\_\_\_