



RESIDENTIAL BUILDING ELECTRIFICATION REBATE PROGRAM APPLICATION

WATER AND POWER

burbankwaterandpower.com | Call Center: (818) 238-3700 | bwpconservation@burbankca.gov

Burbank Water and Power is offering rebates for the electrification of residential buildings. Electrification refers to the process of replacing everything that burns fossil fuels with efficient electric alternatives. Residential customers may receive rebates to reduce the costs of purchasing and installing qualifying building electrification (BE) equipment and electric panel upgrades when replacing natural gas appliances.

- **Space heating and cooling:** Central heat pump HVAC, mini-split heat pump
- **Water heating:** Heat pump water heater
- **Laundry:** Heat pump clothes dryer
- **Cooking:** Electric range with induction cooktop, electric range with electric cooktop, electric resistance wall oven

Please review all terms and conditions of the program before applying. Additional information about the program and this application is available at burbankwaterandpower.com/electrify.

REBATES

The following maximum rebate amounts are available. If you need to upgrade your electric panel to serve the new BE equipment, you may also qualify for an added incentive to offset some of the related costs. The purchase price of the equipment cannot exceed the rebate amount.

Type of Building Electrification Technology	Max. Rebate Amount
HEAT PUMP CENTRAL HVAC	\$1,000 PER TON
MINI-SPLIT HEAT PUMP	\$1,000 PER TON
HEAT PUMP WATER HEATER	\$1,500
HEAT PUMP CLOTHES DRYER	\$200
INDUCTION COOKTOP	\$200
ELECTRIC RANGE WITH INDUCTION COOKTOP	\$500
ELECTRIC RANGE WITH ELECTRIC COOKTOP	\$500
ELECTRIC RESISTANCE WALL OVEN	\$200
PANEL UPGRADE INCENTIVE - <i>cannot be claimed alone</i>	\$750

For information on federal incentives through the Inflation Reduction Act (which can be stacked with the BWP BE Rebate Program) scan the QR code.

rewiringamerica.org/app/ira-calculator



STEPS TO INSTALL BE EQUIPMENT AND APPLY FOR A REBATE:

1. Hire a licensed electrician to plan the installation and evaluate if you need a panel/circuit upgrade.
2. If your residence needs a panel upgrade, contact BWP's Service Planning at (818) 238-3575 to determine if the BWP infrastructure serving your residence has enough capacity, or if an upgrade is also needed.
3. Purchase the BE equipment. Be sure that the BE equipment meets all requirements to qualify for a rebate. Please review the program's standard terms and our FAQs at burbankwaterandpower.com/electrify#faq.
4. Take before and after photos of the device(s) and nameplates including make and model.
5. Have your licensed contractor install the BE equipment (in replacement of natural gas appliances) and any panel/circuit upgrades needed. Make sure your contractor obtains all required permits and that your installation passes inspection from Burbank's Building & Safety Division.
6. Apply for a rebate by filling out the application and including copies of the required documentation. Download the application at burbankwaterandpower.com/electrify.

Submit your application and all required documentation via mail, email, or in person.

MAIL: BWP Conservation
Attn: Residential Building
Electrification Rebate
P.O. Box 631 Burbank, CA 91503

EMAIL: bwpconservation@burbankca.gov
IN PERSON AT BWP'S OFFICE:
164 W. Magnolia Blvd., Burbank, CA 91502

REQUIRED DOCUMENTS CHECKLIST

Please be sure to include all of the following documents with your application:

- This application, completed and signed.
- Itemized invoices and proof of payment. The invoices must show the name, address, and telephone number of the licensed contractor, state license number, installation address, itemized installation costs, and itemized BE equipment information (including make and model number) that matches contracts and any financial incentives received.
- Photos (in color and showing clearly the required information):
 - “Before” photo of each fossil-fuel appliance replaced by a BE equipment.
 - “After” photo of each new BE equipment.
- Device nameplate for each BE equipment, including serial number, model number, manufacture date, and certification mark from a nationally recognized testing lab (NRTL), such as Underwriters Labs (UL) or Intertek/Electrical Testing Laboratories (ETL), or the Air-Conditioning, Heating, and Refrigeration Institute (AHRI).
- W-9, completed and signed (available at irs.gov/pub/irs-pdf/fw9.pdf), if applicable.
- Copy of all “finalized” permits (issued after passing installation inspection). If you apply for a Panel Upgrade Incentive, please also include your “finalized” panel upgrade permit.

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Please complete this application and include copies of all required documentation for your BE equipment. You must use the services of a licensed electrician and/or contractor to complete the installation with all required permits from the City of Burbank before submitting this application.

Important: Each device for which you request a rebate must replace an existing natural gas appliance in your home.

1 BWP ACCOUNT AND RESIDENCE INFORMATION

This section must match the BWP account information shown on your BWP bill for the residence where the equipment is installed.

CUSTOMER NAME (FIRST, LAST): _____

BWP ACCOUNT NUMBER: _____

SERVICE ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ CELL _____ HOME _____ OTHER: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

RESIDENCE TYPE (CHECK ONE): SINGLE FAMILY RESIDENCE MULTI-FAMILY RESIDENCE

2 LICENSED CONTRACTOR

Please provide the contact information for the licensed contractor responsible for deploying the equipment and the electric infrastructure.

CONTRACTOR BUSINESS NAME: _____

STATE LICENSE #: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PRIMARY CONTACT NAME (FIRST, LAST): _____ TITLE: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

3 REBATE PAYMENT

You may assign the rebate payment to a single third party. If you assign the rebate, the third party will receive the rebate payment, but you will remain responsible for meeting all the program requirements.

CHOOSE OPTION 1 OR OPTION 2

OPTION 1: SEND REBATE PAYMENT TO BWP ACCOUNT HOLDER AT: *(check one)*
SERVICE ADDRESS MAILING ADDRESS

OPTION 2: SEND REBATE TO THE FOLLOWING THIRD PARTY: *(check one)*
CONTRACTOR OTHER PAYEE IDENTIFIED BELOW

Complete this section if you've selected Option 2 and would like to assign the rebate payment to a third party different from the contractor identified in Section 2.

PAYEE'S BUSINESS NAME (OR FIRST, LAST NAME): _____

STATE LICENSE #: _____

PRIMARY CONTACT NAME (FIRST, LAST): _____ TITLE: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

4 PAYEE TAX INFORMATION

Please provide the tax information for the recipient of the rebate payment, either the BWP customer shown in Section 1 or the payee shown in Section 3 (if you choose to assign the rebate payment).

PAYEE TYPE: CORPORATION LIMITED LIABILITY CORPORATION LIMITED PARTNERSHIP
INDIVIDUAL/SOLE PROPRIETOR OTHER (DESCRIBE)

FEDERAL EMPLOYER IDENTIFICATION NUMBER:

5 THIRD-PARTY COMMUNICATIONS

Please let us know if we may communicate directly with any other third parties. You may skip this section if the account holder identified in Section 1 will be the only point of contact.

I authorize BWP to communicate directly with the following third parties about this application, rebate payment status, and any related deployment of the BE equipment or panel upgrade.

CONTRACTOR IDENTIFIED IN SECTION 2

PAYEE IDENTIFIED IN SECTION 3

6 THIRD-PARTY FINANCIAL INCENTIVES

I understand that BWP may collect and review public information in connection with any third-party (other than BWP) financial incentives. Failure to report such incentives may result in forfeiting all rebates under the Program and may require repayment of any rebates previously paid by BWP on demand.

I hereby certify that (check one):

No third-party financial incentives have been received or are anticipated to be received in connection with the purchase and installation of the BE equipment identified in this application.

A total of \$_____ in third-party (other than BWP) financial incentives have been received or are anticipated to be received in connection with the purchase and installation of the BE equipment identified in this application.

7 BE PROJECT COSTS AND REBATE AMOUNTS

7.1 BE PROJECT COSTS

Please complete the table as follows:

1. Include the gross cost for the BE equipment (hardware) in row (A).
2. Include actual installation costs (any eligible costs other than the actual BE equipment) in row (B), including panel upgrade costs.
3. Show the total third-party financial incentives from Section 6, if applicable, in row (D).
4. Provide the third-party name (other than BWP) that you received or will receive financial incentives from.

BE Project Costs	Amounts	
BE EQUIPMENT	(A)	\$
INSTALLATION	(B)	\$
THIRD-PARTY (OTHER THAN BWP) FINANCIAL INCENTIVES (IF APPLICABLE)	(D)	\$
NAME OF THIRD-PARTY AGENCY PROVIDING FINANCIAL INCENTIVES (IF APPLICABLE)		

7.2 MAXIMUM REBATE AMOUNT

Please complete the table as follows:

1. Check each BE equipment for which you are requesting a rebate.
2. Check if you are applying for a Panel Upgrade Incentive.
3. Add the maximum rebate amount from column (F) to column (G) in each applicable row.
4. Sum up amounts in (H) on the Total line.

Rebates are limited to direct costs for BE equipment and panel upgrade.

Rebate	Max. Rebate Amount (F)	Total (G)
HEAT PUMP CENTRAL HVAC	\$1,000 PER TON	
MINI-SPLIT HEAT PUMP	\$1,000 PER TON	
HEAT PUMP WATER HEATER	\$1,500	
HEAT PUMP CLOTHES DRYER	\$200	
INDUCTION COOKTOP	\$200	
ELECTRIC RANGE WITH INDUCTION COOKTOP	\$500	
ELECTRIC RANGE WITH ELECTRIC COOKTOP	\$500	
ELECTRIC RESISTANCE WALL OVEN	\$200	
PANEL UPGRADE INCENTIVE*	\$750	
MAXIMUM REBATE AMOUNT		(H) \$

*NOTE: Panel Upgrade incentive cannot be claimed alone.

8 REQUIRED DOCUMENTATION

Please submit the following documentation:

This application, completed and signed.

Itemized invoices and proof of payment. The invoices must show the name, address, and telephone number of the licensed contractor, state license number, installation address, itemized installation costs, and itemized BE equipment information (including make and model number) that matches contracts and any financial incentives received.

W-9, completed and signed (available at irs.gov/pub/irs-pdf/fw9.pdf), if applicable.

Pictures (in color and showing clearly the required information):

“Before” picture of each fossil-fuel appliance replaced by a BE equipment.

“After” photo of each BE equipment

Device nameplate for each BE equipment, including serial number, model number, manufacture date, and certification mark from a nationally recognized testing lab (NRTL), such as Underwriters Labs (UL) or Intertek/Electrical Testing Laboratories (ETL), or the Air-Conditioning, Heating, and Refrigeration Institute (AHRI).

9 CERTIFICATION

By signing this form, I certify that I have read and understood the terms and conditions of the Residential Building Electrification Rebate Program. I certify that the information and documentation I have provided are true, complete, and correct.

CUSTOMER NAME (FIRST, LAST): _____

BWP ACCOUNT NUMBER: _____

SIGNATURE: _____ DATE: _____

This application requires a wet signature and cannot be signed electronically. You may sign, scan and then email the application to bwpconservation@burbankca.gov.

Submit your application and all required documentation via mail, email, or in person.

MAIL: BWP Conservation
Attn: Residential Building
Electrification Rebate
P.O. Box 631 Burbank, CA 91503

EMAIL: bwpconservation@burbankca.gov
IN PERSON AT BWP’S OFFICE:
164 W. Magnolia Blvd., Burbank, CA 91502

FOR BWP USE ONLY | APPLICATION RECEIVED ON:



Be sure to take advantage of all of our rebates by visiting burbankwaterandpower.com/residential-rebates