



**WATER AND  
POWER**

# REFRIGERATOR EXCHANGE APPLICATION

BurbankWaterAndPower.com | BWP Conservation (818) 238 - 3730 | BWPConservation@burbankca.gov

## Free ENERGY STAR™ Refrigerators to Income Qualified Customers

### Step 1: Determine if You Qualify to Participate in the Refrigerator Exchange Program

To qualify, you must answer **YES** to **ALL** of the following questions: Circle One

- A) Are you a BWP customer and the primary account holder on the BWP bill? Y | N
- B) Does your household income fall under the guidelines listed below? Y | N

Household Size	Yearly Income
One Person	Less than \$41,400
Two People	Less than \$47,300
Three People	Less than \$53,200
Four People	Less than \$59,100

Household Size	Yearly Income
Five People	Less than \$63,850
Six People	Less than \$68,600
Seven People	Less than \$73,300
Eight or More People	Less than \$78,050

- C) Do you own a working primary refrigerator that is standard size (14 to 25 cubic ft) and is at least 10 years old? Y | N

**In order to process your application, please provide the following information regarding your current refrigerator:**

Brand Name: \_\_\_\_\_ Age of Refrigerator: \_\_\_\_\_

Serial Number: \_\_\_\_\_ Refrigerator Model Number: \_\_\_\_\_

### Step 2: Provide Your Information and Sign Application

Name: \_\_\_\_\_ BWP Account Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I am applying for the BWP refrigerator Exchange Program and the information provided on this application is true and correct. I understand that providing incorrect information or misrepresenting information will result in disqualification from this program.

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Step 3: To Submit Your Refrigerator Exchange Program Application

Please submit the following documents to the Burbank Temporary Aid Center (BTAC) at 1304 W. Burbank Blvd.

- A copy of your most recent BWP bill
- A valid ID must be provided for all members living in the household
- A copy of your checking and savings bank statements for the last 2 months
- A copy of your current payroll stub and previous year's income tax return
- Documentation of other financial assistance you may receive (i.e. Section 8, SSI, Unemployment Statement Letter, etc.)

**BWP Lifeline Customers Need Only Provide:**

- A copy of your most recent BWP bill
- A valid ID must be provided for all members living in the household

**If your current refrigerator has an ice maker or water line attached it must be disconnected prior to your appointment date. If the ice maker or water line is not disconnected it will result in a delivery delay of your new refrigerator.**



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# REFRIGERATOR EXCHANGE SUPPLEMENTAL APPLICATION

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## Supplemental Application for a Leased Refrigerator

If your refrigerator belongs to your landlord and you meet the income and refrigerator qualifications you can still apply for the Refrigerator Exchange Program.

**Step A: If You Don't Own Your Refrigerator the Property Owner Must Agree to the Following:**

Circle One

- A) Agree to make a \$200 one-time payment Y | N
- B) Agree to the new refrigerator being kept at the participating address for at least 3 years. Y | N

**Step B: Provide the Property Owner's Information and Check Payment**

The Property Owner will need to provide the information listed below and attach a check for **\$200 made out to Burbank Water and Power with YOUR BWP account number written on the check.**

Property Owner's Name: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Burbank Property Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

I certify that I am the property owner for the address listed above and my signature on this form will signify a written consent to participate in BWP's Refrigerator Exchange program. I agree to pay a \$200 refrigerator payment to the City of Burbank and keep the refrigerator provided by Burbank Water and Power in service for at least three years at the stated property address.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Step C: Complete the Refrigerator Exchange Application - See Other Side**

Once you have completed Steps A and B on the supplemental application, complete the Refrigerator Exchange application and submit all supporting documents to **Burbank Temporary Aid Center (BTAC)**. For more information, contact BTAC at **(818) 848-2822 x100**.