



## WATER AND POWER

# RESIDENTIAL BUILDING ELECTRIFICATION REBATE PROGRAM APPLICATION

burbankwaterandpower.com | Call Center: (818) 238-3700 | bwpconservation@burbankca.gov

Burbank Water and Power is offering rebates for the electrification of residential buildings. Electrification refers to the process of replacing everything that burns fossil fuels with efficient electric alternatives. Residential customers may receive rebates to reduce the costs of purchasing and installing qualifying building electrification (BE) equipment and electric panel upgrades when replacing natural gas appliances.

- **Space heating and cooling:** Central heat pump HVAC, mini-split heat pump
- **Water heating:** Heat pump water heater
- **Laundry:** Heat pump clothes dryer
- **Cooking:** Electric range with induction cooktop, electric range with electric cooktop, electric resistance wall oven

Please review all terms and conditions of the program before applying. Additional information about the program and this application is available at [burbankwaterandpower.com/electrify](https://burbankwaterandpower.com/electrify).

## REBATES

The following maximum rebate amounts are available. If you need to upgrade your electric panel to serve the new BE equipment, you may also qualify for an added incentive to offset some of the related costs. The purchase price of the equipment cannot exceed the rebate amount.

TYPE OF BUILDING ELECTRIFICATION TECHNOLOGY	STANDARD REBATE AMOUNT	LOW-INCOME RESIDENT AMOUNT	AFFORDABLE HOUSING PROVIDER REBATE AMOUNT
HEAT PUMP CENTRAL HVAC	\$1,000/TON up to \$2,500	\$1,000/TON up to \$5,000	\$1,000/TON up to \$5,000
MINI-SPLIT HEAT PUMP	\$1,000/TON up to \$2,500	\$1,000/TON up to \$5,000	\$1,000/TON up to \$5,000
HEAT PUMP WATER HEATER	\$1,500	\$1,500	\$1,500
HEAT PUMP CLOTHES DRYER	\$200	\$600	\$600
INDUCTION COOKTOP	\$200	\$2,000	\$1,200
ELECTRIC RANGE WITH INDUCTION COOKTOP	\$500	\$2,000	\$1,500
ELECTRIC RANGE WITH ELECTRIC COOKTOP	\$500	\$1,000	\$500
ELECTRIC RESISTANCE WALL OVEN	\$200	\$2,000	\$1,200
PANEL UPGRADE INCENTIVE - <i>cannot be claimed alone</i>	\$750	\$750	\$750



For information on federal incentives through the Inflation Reduction Act (which can be stacked with the BWP BE Rebate Program) scan the QR code. [rewiringamerica.org/app/ira-calculator](https://rewiringamerica.org/app/ira-calculator)

*NOTE: Panel Upgrade incentive cannot be claimed alone.*

## STEPS TO INSTALL BE EQUIPMENT AND APPLY FOR A REBATE:

1. Hire a licensed electrician to plan the installation and evaluate if you need a panel/circuit upgrade.
2. If your residence needs a panel upgrade, contact BWP's Service Planning at (818) 238-3575 to determine if the BWP infrastructure serving your residence has enough capacity, or if an upgrade is also needed.
3. Purchase the BE equipment. Be sure that the BE equipment meets all requirements to qualify for a rebate. Please review the program's standard terms and our FAQs at [burbankwaterandpower.com/electrify#faq](https://burbankwaterandpower.com/electrify#faq).
4. Take before and after photos of the device(s) and nameplates, including make and model. A photo of the capped gas line is also required.
5. Have your licensed contractor install the BE equipment (in replacement of natural gas appliances) and any panel/circuit upgrades needed. Make sure your contractor obtains all required permits and that your installation passes inspection from Burbank's Building & Safety Division.
6. Apply for a rebate by filling out the application and including copies of the required documentation. Download the application at [burbankwaterandpower.com/electrify](https://burbankwaterandpower.com/electrify).

## REQUIRED DOCUMENTATION

Please submit the following documentation:

This application, completed and signed.

Itemized invoices and proof of payment. The invoices must show the name, address, and telephone number of the licensed contractor, state license number, installation address, itemized installation costs, and itemized BE equipment information (including make and model number) that matches contracts and any financial incentives received.

W-9, completed and signed  
(available at [irs.gov/pub/irs-pdf/fw9.pdf](https://irs.gov/pub/irs-pdf/fw9.pdf)), if applicable.

Copy of all “finaled” permits referencing relevant work (issued after passing installation inspection). If you apply for a Panel Upgrade Incentive, please also include your “finaled” panel upgrade permit.

Pictures (in color and showing clearly the required information):

“Before” picture of each fossil-fuel appliance replaced by a BE equipment.

“After” photo of each BE equipment.

Device nameplate for each BE equipment, including serial number, model number, manufacture date, and certification mark from a nationally recognized testing lab (NRTL), such as Underwriters Labs (UL) or Intertek/Electrical Testing Laboratories (ETL), or the Air-Conditioning, Heating, and Refrigeration Institute (AHRI).

## RESIDENTIAL BUILDING ELECTRIFICATION REBATE PROGRAM APPLICATION

Please complete this application and include copies of all required documentation for your BE equipment. You must use the services of a licensed electrician and/or contractor to complete the installation with all required permits from the City of Burbank before submitting this application.

**Important:** Each device for which you request a rebate must replace an existing natural gas appliance in your home.

### 1 BWP ACCOUNT AND RESIDENCE INFORMATION

This section must match the BWP account information shown on your BWP bill for the residence where the equipment is installed.

CUSTOMER NAME (FIRST, LAST):

BWP ACCOUNT NUMBER:

SERVICE ADDRESS: CITY: STATE: ZIP:

EMAIL ADDRESS:

PHONE NUMBER: CELL HOME OTHER:

MAILING ADDRESS: CITY: STATE: ZIP:

LOW-INCOME QUALIFICATION: BURBANK UTILITY SERVICE SUBSIDY (BUSS) LIFELINE AFFORDABLE HOUSING PROVIDER

#### Low-Income Incentive Rebate Requirements:

- **Low-Income Resident:** Customers must be enrolled in the Burbank Utility Service Subsidy (BUSS) or the Lifeline financial assistance programs to qualify for the additional low-income incentive. Customers must also have been approved or re-approved for either program within the past 18 months. To learn more about these programs, please visit [burbankwaterandpower.com/financial-help](https://burbankwaterandpower.com/financial-help).
- **Affordable Housing Provider:** Low-income rebate amounts are available to certain qualified affordable housing providers to low- or very low-income tenants. Eligibility for low-income rebates will not be approved until it is confirmed by BWP staff, which may include a review of the regulatory agreement or deed restriction that outlines ownership information, Area Median

Income, and rent restrictions. Affordable housing providers must be able to show proof of the following two requirements:

1. They are a multi-family residential complex in which at least 20 percent of the total housing units are sold or rented to lower income households.
2. The rental housing units targeted for lower income households are subject to a deed restriction or affordability covenant with a public entity or nonprofit housing provider organized under Section 501(c)(3) of the Internal Revenue Code that has as its stated purpose in its articles of incorporation on file with the office of the Secretary of State to provide affordable housing to lower income households that ensures that the units will be available at an affordable rent for a period of at least 30 years.

### 2 LICENSED CONTRACTOR

Please provide the contact information for the licensed contractor responsible for deploying the equipment and the electric infrastructure.

CONTRACTOR BUSINESS NAME:

STATE LICENSE #:

MAILING ADDRESS: CITY: STATE: ZIP:

PRIMARY CONTACT NAME (FIRST, LAST): TITLE:

PHONE NUMBER: EMAIL ADDRESS:

### 3 THIRD-PARTY FINANCIAL INCENTIVES

I understand that BWP may collect and review public information in connection with any third-party (other than BWP) financial incentives. Failure to report such incentives may result in forfeiting all rebates under the Program and may require repayment of any rebates previously paid by BWP on demand.

I hereby certify that (check one):

No third-party financial incentives have been received or are anticipated to be received in connection with the purchase and installation of the BE equipment identified in this application.

A total of \$\_\_\_\_\_ in third-party (other than BWP) financial incentives have been received or are anticipated to be received in connection with the purchase and installation of the BE equipment identified in this application.

### 4 BE PROJECT COSTS AND REBATE AMOUNTS

#### 4.1 BE PROJECT COSTS

Please complete the table as follows:

1. Include the gross cost for the BE equipment (hardware) in row (A).
2. Include actual installation costs (any eligible costs other than the actual BE equipment) in row (B), including panel upgrade costs.
3. Show the total third-party financial incentives or other cost reductions from Section 6, if applicable, in row (C).
4. Provide the third-party name (other than BWP) that you received or will receive financial incentives from.

BE PROJECT COSTS		AMOUNTS
BE EQUIPMENT	(A)	\$
INSTALLATION	(B)	\$
THIRD-PARTY (OTHER THAN BWP) FINANCIAL INCENTIVES (IF APPLICABLE)	(C)	\$
NAME OF THIRD-PARTY AGENCY PROVIDING FINANCIAL INCENTIVES (IF APPLICABLE)		

*To qualify, A+B must be less than C. Equipment that has been gifted or used does not qualify. This may include other rebates, insurance payments, or exchanges.*

#### 4.2 MAXIMUM REBATE AMOUNT

Please complete the table as follows:

1. Check each BE equipment for which you are requesting a rebate.
2. Check if you are applying for a Panel Upgrade Incentive.
3. Add the maximum rebate amount from column (D) in each applicable row.
4. Sum up amounts in (E) on the Total line.

Rebates are limited to direct costs for BE equipment and panel upgrade.

REBATE	STANDARD REBATE AMOUNT	LOW-INCOME RESIDENT AMOUNT	AFFORDABLE HOUSING PROVIDER REBATE AMOUNT	TOTAL (D)
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MINI-SPLIT HEAT PUMP	\$1,000/TON up to \$2,500	\$1,000/TON up to \$5,000	\$1,000/TON up to \$5,000	
HEAT PUMP WATER HEATER	\$1,500	\$1,500	\$1,500	
HEAT PUMP CLOTHES DRYER	\$200	\$600	\$600	
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ELECTRIC RANGE WITH ELECTRIC COOKTOP	\$500	\$1,000	\$500	
ELECTRIC RESISTANCE WALL OVEN	\$200	\$2,000	\$1,200	
PANEL UPGRADE INCENTIVE - <i>cannot be claimed alone</i>	\$750	\$750	\$750	
MAXIMUM REBATE AMOUNT				(E) \$

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## CERTIFICATION

By signing this form, I certify that I have read and understood the terms and conditions of the Residential Building Electrification Rebate Program. I certify that the information and documentation I have provided are true, complete, and correct.

CUSTOMER NAME (FIRST, LAST): \_\_\_\_\_

BWP ACCOUNT NUMBER: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

This application requires a wet signature and cannot be signed electronically. You may sign, scan and then email the application to [bwpconservation@burbankca.gov](mailto:bwpconservation@burbankca.gov).

Submit your application and all required documentation via mail, email, or in person.

**MAIL:** BWP Conservation  
Attn: Residential Building  
Electrification Rebate  
P.O. Box 631 Burbank, CA 91503

**EMAIL:** [bwpconservation@burbankca.gov](mailto:bwpconservation@burbankca.gov)

**IN PERSON AT BWP'S OFFICE:**  
164 W. Magnolia Blvd., Burbank, CA 91502

**FOR BWP USE ONLY | APPLICATION RECEIVED ON:**



Be sure to take advantage of all of our rebates by visiting  
[burbankwaterandpower.com/residential-rebates](http://burbankwaterandpower.com/residential-rebates)