



**WATER AND  
POWER**

# TEMPORARY USE FIRE HYDRANT PERMIT

**Permit Number**

**Meter Number**

## **CUSTOMER INFORMATION**

Agent:		Agent Phone:	
Company:		Company Phone:	
Address:			
City:	State:	Zip:	

## **JOB LOCATION**

## **CONNECTION INFORMATION**

Connection #:	Connection Location:
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## **METER INFORMATION**

Issue Date:	Meter Out Read:	Out Condition:	Issued By:	HYD Wrench Out <input type="checkbox"/>
Return Date:	Meter In Read:	In Condition:	Returned To:	HYD Wrench In <input type="checkbox"/>

Notes:

## **FEES AND DEPOSITS**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
METER DEPOSIT	\$ 1,400.00
PERMIT FEE	\$ 30.00

Customer Account:
Receipt Number:

# HYDRANT METERS, CHARGES AND REQUIRED PROCEDURES

## GENERAL

- By obtaining this permit, the permit holder agrees to abide by all provisions within the *Rules and Regulations for Water Use* of Burbank Water and Power (BWP). BWP reserves the right to remove a temporary meter from a fire hydrant if the use of the meter causes a disturbance to the water system.
- If work requires the use of a hydrant other than the one assigned, permit holder must inform BWP (818-238-3500) its new location and hydrant number each time it is moved.
- This permit, or copy of, must be kept at the job site and made readily available to any representative of the City.

## HYDRANTS

- Damaged hydrants must be reported to the BWP, Water Division prior to connection. Failure to report existing damage, or damage caused directly by use of the hydrant, will be repaired by BWP at the expense of the permit holder.
- DO NOT use any other tool on fire hydrant stems except an approved spanner wrench.
- DO NOT use the hydrant stem valve as the flow control valve.

## METERS

- Connect to the fire hydrant and support the meter at the bottom of the meter to the ground surface.
- To begin use of water from the meter: 1) close the eddy valve; 2) open hydrant stem valve to the full-open position; 3) slowly open the eddy valve, use the eddy valve on the temporary meter as the flow control valve (DO NOT use the hydrant stem valve as the flow control valve).
- To disconnect the temporary hydrant meter, reverse the preceding procedure to close the eddy valve and the hydrant stem valve.

## DEPOSITS/FEES AT TIME OF METER RENTAL

Meter / Eddy Valve / Spanner Wrench Deposit (Refundable if returned <i>and</i> in good condition less any unpaid invoices)	\$ 1,400.00
Service Charge / Permit Fee (Non-refundable)	\$ 30.00
<b>Total</b>	<b>\$ 1,430.00</b>

## MONTHLY CHARGES (FY 25-26)

Water Charge:	
Water Cost Adjustment Charge (WCAC) + Quantity Charge = \$5.370	
\$5.370 x Amount (CCF) of Water Used <b>Example:</b> If you used 22.9 CCF	\$ 122.97
Rental Charge: \$5.00 Per Day <b>Example:</b> If the month had 30 days	\$ 150.00
Water Availability Charge: \$222.91 Per Month	\$ 222.91
<b>Example Total if the meter WAS received on time</b>	<b>\$ 495.88</b>
<del>Water Cost Adjustment Charge (WCAC) + Quantity Charge = \$8.958</del>	
<del>\$8.958 x Amount (CCF) of Water Used <b>Example:</b> If you used 22.9 CCF</del>	<del>\$ 205.14</del>
<del>Rental Charge: \$5.00 Per Day <b>Example:</b> If the month had 30 days</del>	<del>\$ 150.00</del>
<del>Water Availability Charge: \$158.77 Per Month</del>	<del>\$ 158.77</del>
<del><b>Example Total if the meter read WAS received on time</b></del>	<del><b>\$ 513.91</b></del>

## OTHER POSSIBLE CHARGES AT END OF RENTAL

Lost or Damaged Meter and/or Damaged Hydrant	Actual Cost
Lost Spanner Wrench	\$ 40.00
Lost or Damaged Eddy Valve	\$ 75.00